

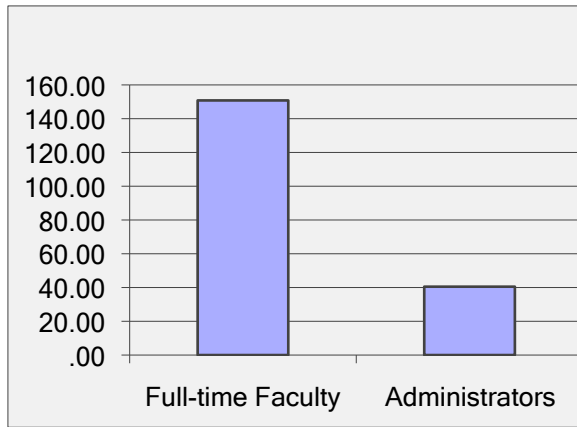
## Governance Structure Survey Results

### Question 1 and 3: COLLEGE RESPONSES and GOVERNANCE BODY

Colleges	Governance Body?		No Response
	Yes	No	
Adirondack Community College	X		
Broome Community College	X		
Cayuga Community College			X
Clinton Community College	X		
Columbia-Greene Community College	X		
Corning Community College	X		
Dutchess Community College	X		
Erie Community College		X	
Fashion Institute of Technology			X
Finger Lakes Community College	X		
Fulton-Montgomery Community College			X
Genesee Community College	X		
Herkimer Community College	X		
Hudson Valley Community College	X		
Jamestown Community College			X
Jefferson Community College			X
Mohawk Valley Community College	X		
Monroe Community College			X
Nassau Community College	X		
Niagara County Community College	X		
North Country Community College	X		
Onondaga Community College			X
Orange Community College	X		
Rockland Community College	X		
Schenectady County Community College	X		
Suffolk County Community College – Ammerman Campus	X		
Suffolk County Community College – East Campus	X		
Suffolk County Community College – Grant Campus			X
Suffolk County Community College – Tri Campus			X
Sullivan County Community College			X
Tompkins-Cortland Community College			X
Ulster Community College			X
Westchester Community College	X		
<b>Total</b>	<b>20</b>	<b>1</b>	<b>12</b>

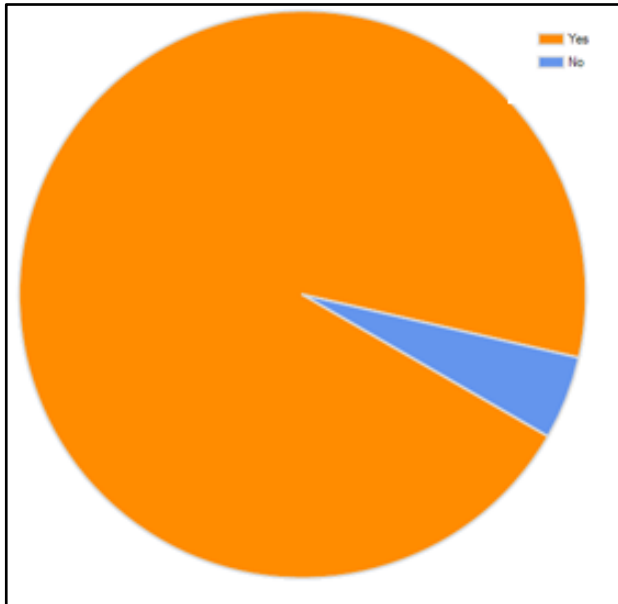
# Governance Structure Survey Results

## Question 2 : Approximate Number of Full-Time Faculty and Administrators



## Question 3: Does your college have a shared governance body?

Answer Options	Response Percent	Response Count
Yes	95.2%	20
No	4.8%	1
<b>answered question</b>		<b>21</b>
<b>skipped question</b>		<b>0</b>

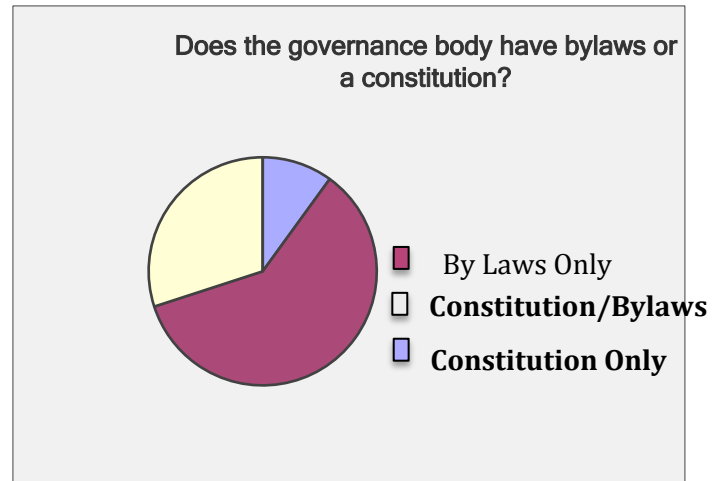


## Question 4 What is the name of the governance body?

Academic Senate	4
Faculty Senate	3
College Assembly	2
Faculty Council	2
College Senate	2
College Council	1
College Association/Faculty Assembly	1
Faculty Alliance	1
Academic Assembly	1
Faculty	1
Professional Staff Organization	1
Eastern Campus Congress	1

## Question 5: Does the governance body have bylaws or a constitution?

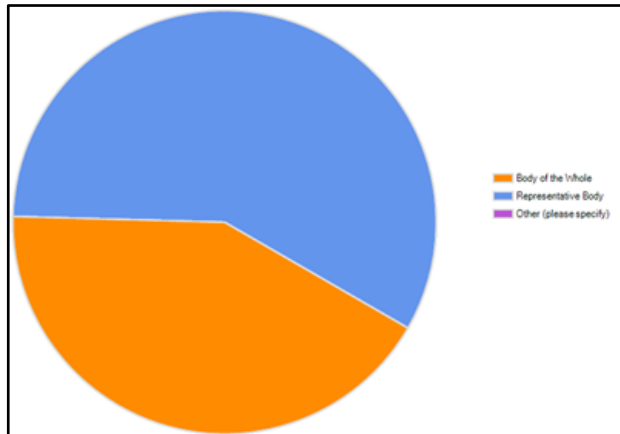
Answer Options	Response Percent	Response Count
Constitution only	10.0%	2
Bylaws only	60.0%	12
Constitution and Bylaws	30.0%	6
Other (please specify)	0.0%	0
<b>answered question</b>		<b>20</b>
<b>skipped question</b>		<b>1</b>



## Governance Structure Survey Results

**Question 6: Which of the following choices best describes your governance body?**

Answer Options	Response Percent	Response Count
Body of the Whole	42.1%	8
Representative Body	57.9%	11
Other (please specify)	0.0%	0
<b><i>answered question</i></b>		<b>19</b>
<b><i>skipped question</i></b>		<b>2</b>



**Question 7: From where does the governance body derive its authority?**

<b>Board of Trustees Approval/Resolution</b>	<b>6</b>
<b>Collective Bargaining Agreement</b>	<b>5</b>
<b>Agreement /Resolution of Faculty, Staff, Administration, Board of Trustees</b>	<b>4</b>

**Question 8: What are the governance body's responsibilities?**

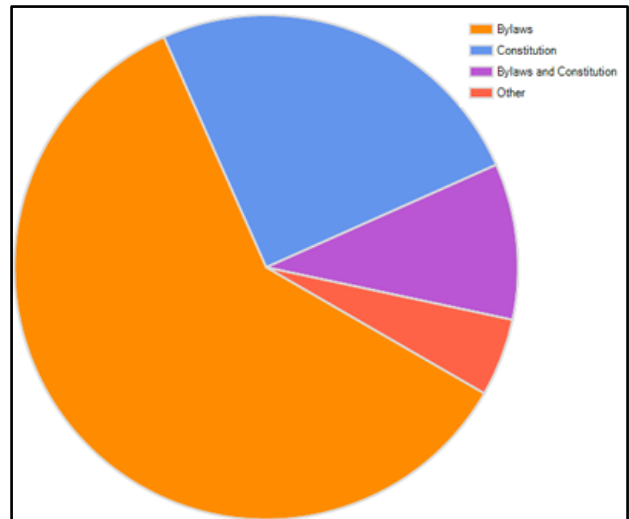
To provide recommendations to the administration. The Instructional Affairs committee deals with curricula, the Professional Recognition committee deals with the Chancellor's and President's award, Professional Development gives grant money to members for projects, the Student Affairs committee deals with student scholarships from the foundation and the student handbook and the Technology Committee deals with issues involving campus technology.
The Faculty Senate is the principal agency through which the faculty participates in the governance of SUNY Rockland Community College. Members of the Faculty Senate speak and act as elected representatives of the total faculty to study issues and recommend policies to the Chief Academic Officer of the College, and participate in the development of the educational, curricular, research, and service components of the College.
The initiation, development and implementation of the educational program, particularly in the areas of curriculum, methods of instruction, research, service programs and other matters closely related to the academic program.
See statement below from Const. & By-Laws
examine, approve and recommend curricula, recommend degree, admissions and graduation requirements, formulate and propose academic college policies, provide a forum for consideration of academic matters, formulate and propose policies in student life related to the educational process
To support and advise the College President with identified initiatives related to optimizing the value of the College to students and their families, to faculty and staff, and to the greater community. Activities include strategic planning, various process improvements, and other targeted initiatives the continually improve the access, image, quality and services of the College.
The purpose of the Faculty Council is to provide a general forum for faculty involvement in policy formulations and implementation and to facilitate communications between the faculty, staff and administration. The Council shall make recommendations to the President in such areas as curriculum, enrollment management, academic standards, academic support activities, and other matters of common interest, which are not excluded by law or prior agreement.
To assist in the initiation, development, implementation and evaluation of the educational programs of the college.

## Governance Structure Survey Results

<b>Question 8: What are the governance body's responsibilities?, cont.</b>
In charge of expressing faculty opinion and making recommendations to the administration and consulting with the administration on issues of individual faculty personnel actions and "such other professional matters as educational policy, curriculum, student activities and scholastic standards"/
Faculty Assembly is the Faculty voice on Academic Standards, Educational Policies, Assessment, Curriculum, Instructional Resources, etc.
Provide feedback and recommendations to the College Officers; provide a forum for discussion of College policy and issues.
Review and approve curriculum proposals. Advise the administration on academic standards, recruitment & retention, and other matters.
many run it
Makes recommendations regarding academic policies and faculty and student welfare subject to the stipulations and actions of the Board of Trustees of the College, The County Legislature and the State University of New York.
Recommending body consisting of faculty, administration, staff and students. Responsibilities: to review, examine, formulate, discuss and resolve issues pertaining to the academic life of the College. After due consideration, forward recommendations to the President of the College for implementation or where appropriate for consideration by the BOT.
The officers shall communicate with administrative officers and committee chairs . . . .
To make recommendations to the President and the Board of Trustees of the college.
26 different committees
Make recommendations to administration regarding academic policy.
Recommendations to president RE: academic matters

**Question 9: Is there a succinct statement of the governance body's areas of authority?**

Answer Options	Response Percent	Response Count
Yes	100.0%	19
No	0.0%	0
<b><i>answered question</i></b>		<b>19</b>
<b><i>skipped question</i></b>		<b>2</b>



**Question 10: Where can this statement be found?**

Answer Options	Response Percent	Response Count
Bylaws	60.0%	12
Constitution	25.0%	5
Bylaws and Constitution	10.0%	2
Other	5.0%	1
Please write the statement in this space		14
<b><i>answered question</i></b>		<b>20</b>
<b><i>skipped question</i></b>		<b>1</b>

## Governance Structure Survey Results

### Question 10: Statement of governance body's authority.

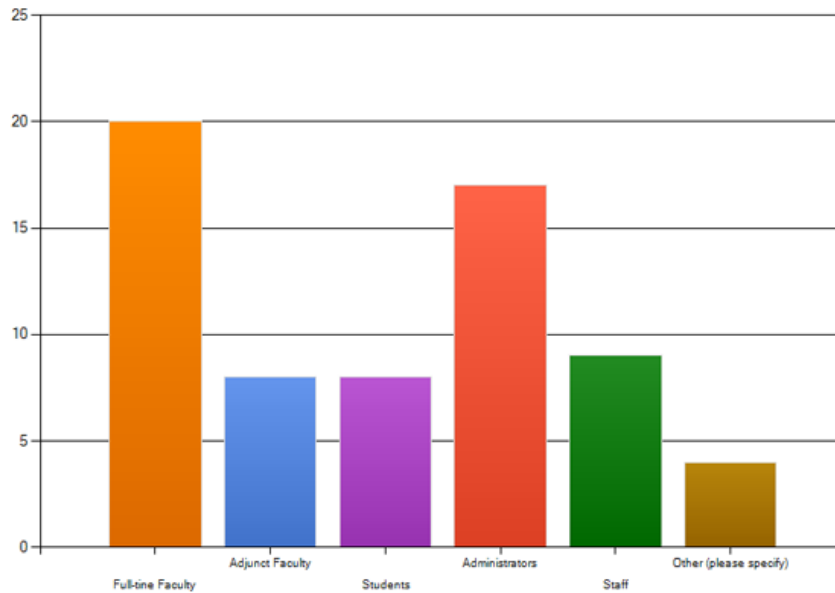
The Constitution spells out the responsibilities of the standing committees that are part of the Assembly.
"The Faculty Council shall advise and consult with the President in this regard, for the purpose of finalizing such programs and practices with the Board of Trustees"
A. Recommend policies and procedures and offer advisory opinions to the President of the College concerning academic policies and standards, curriculum, staff development, planning, institutional research, student affairs, and recruitment and retention in accordance with the regulations of the State University of New York and the Board of Trustees of the college.
B. Initiate any action that would enhance the professional interests of the members of this organization and the general welfare of the college in accordance with the policies and regulations of the Board of Trustees of the college.
C. Provide a forum to ensure the opportunity for the exchange of ideas among members of the organization.
It is the Academic Senate that shall provide the college community with a voice in general educational goals and policies as well as other matters of concern to the College community.
A. All academic and campus life matters exclusive of issues relating to collective bargaining, when deemed appropriate by the Council, can be brought before the Council by the means outlined in the By-Laws. College Council makes recommendations to the President of the College.
collective bargaining agreement and constitution
Preamble
We, the employees, of Corning Community College, operating with the approval of the Corning Community College Regional Board of Trustees, do hereby agree to form and maintain a College Association to serve as the primary vehicle for every college employee to have a voice in the evolution of the College's policies and the processes used to carry out those policies. We understand that the formation and maintenance of the College Association will be consistent with the By-Laws of the Regional Board of Trustees and with the laws of the State of New York and the United States, and with the regulations of the New York State Education Department and the State University of New York.
To provide a representative body of the faculty, administration, staff and students of the College, who meet to review, discuss, and advise on issues pertaining to College policies and procedures. The governing body promotes inter-disciplinary understanding of College policy, and supports the judicious, yet expedient operation of the policy-making process.
The object of this organization, consistent with policy 1010, is to provide a forum to ensure maximum participation in the development of instructional policies and procedures, and to make recommendations on policies and procedures relating to matters dealing with academic standards, curriculum, instructional research and development, business affairs, student affairs, and recruitment and retention.
As one of the COLlege's principal advisory and recommending governing entities, all Senate recommendations shall be communicated to the President in writing. The Senate shall have the power to receive proposals, suggestions and concerns from the campus community and from its standing committees and give them due consideration.
The Faculty shall have the obligation to participate significantly in the initiation, development , . . .
"Make recommendations and offer advisory opinions to the President and the Board of Trustees on any and all matters affecting the educational program of the College.
The Congress represents the campus community in exercising the community's academic voice and responsibilities. It shall make recommendations regarding campus/college policies and faculty and student welfare.
Section 1-Function
The function of the Senate shall be to provide an opportunity for the members thereof to discuss all matters they deem of general college interest and to make recommendations concerning such matters to the President of the College. Matters shall include items relating to academic concerns, student activities and student discipline, faculty morale, personnel policies and practices, financial matters, and other educational affairs.

## Governance Structure Survey Results

### Question 11 and 12: Constituency of governance body

Answer Options	Response Average	Response Total	Response Count
Full-Time Faculty	67.65	1,150	17
Adjunct Faculty	2.45	27	11
Students	5.00	60	12
Administrators	18.88	302	16
Staff	17.33	208	12
Other	2.70	27	10
<b>answered question</b>			<b>17</b>
<b>skipped question</b>			<b>4</b>

Percentage for each constituency					
Full-Time Faculty	Adjunct Faculty	Students	Administrators	Staff	Other
60	0	0	40	0	0
88	5	0	7	0	0
60	2	0	30	8	0
63	0	0	7	26	4
70	0	20	10	0	0
10	1	2	3	2	1
75	0	0	25		0
100	0	0	0	0	0
76	2	4	17	0	0
97	0	0	62	85	10
40	10	12	13	13	12
73	0	6	0	21	0
70	5	7	15	7	0
66	0	0	8	26	0
37	2	7	32	20	0
75	0	0	25	0	0
90	0	2	8	0	0



## Governance Structure Survey Results

### Question 13: How are the governance body representatives selected or elected to serve?

It is a body of the whole. For each standing committee, there is 1 rep from each of the 10 academic divisions and several administrators. Occasionally, a committee contains support staff and/or students.

A new Faculty Senate is elected every two years. The academic division representatives are elected by the members of their respective division. The at-large representatives are elected by the full-time faculty and full-time administrators below the rank of dean. The two adjunct representatives are elected by the full adjunct faculty of the semester during which the voting takes place.

Voted for by faculty council members

Standing Committee representatives are elected from the group they represent: Faculty (academic divisions reps), Professional Staff, Support Staff. Elections are held at academic division or group meetings.

faculty-elected, students-elected, administrators-appointed

Council secretary announces availability of positions campus wide. Candidates may be nominated or self-identify. If more than one candidate comes forward from a particular constituency, there is an election of that constituency handled by the Council Secretary.

The voting membership of the Faculty Council will consist of five elected faculty members and the elected SUNY Faculty Council of Community Colleges (FCCC) faculty representative. The Dean of Academic Affairs and the Dean of Students shall serve in ex-officio non-voting capacities.

By vote of the full-time teaching and non-teaching faculty members.

Full time faculty elected by department (includes counseling and librarians); administration elected at-large by administrators; adjunct by volunteering; students elected by student senate

Chaire are elected, all other faculty, employees and staff participate at meetings of their respective assembly.

Constituencies approve representatives who have volunteered.

In theory it's an election. In practice, everyone is unopposed; it amounts to asking for volunteers.

voted upon by faculty

elected

Faculty, staff and adjuncts by ballot ...campus wide..

Students appointed by Student Senate

Administrators are ex-officio members with voting rights

Faculty Meeting Elections

All officers are elected with an annual simple majority vote by the membership, with the exception of the Parliamentarian, who is appointed by the Chair of the organization.

general elections

Body of whole

Faculty elected

Students elected

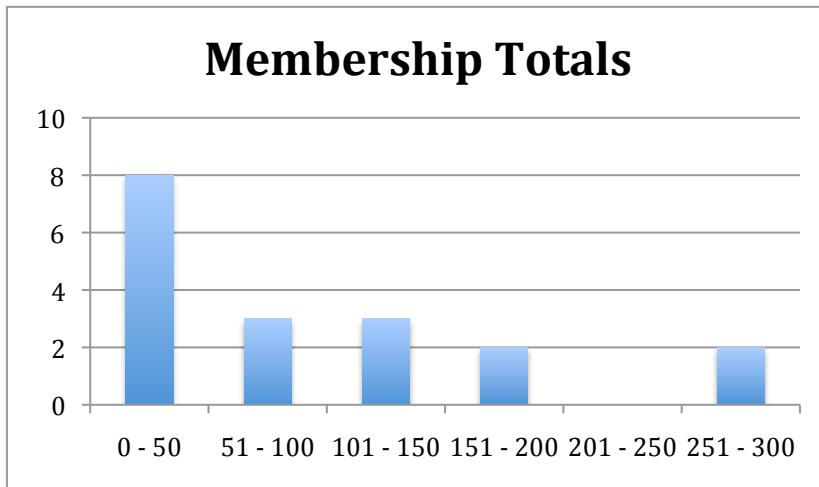
Administration as a result of bylaws (by default)

## Governance Structure Survey Results

### Question 14: Total Size of Governance Body

Answer Options	Response Count
	18
<i>answered question</i>	<b>18</b>
<i>skipped question</i>	<b>3</b>

Membership Range	Number of Colleges
0 - 50	8
51 - 100	3
101 - 150	3
151 - 200	2
201 - 250	0
251 - 300	2



### Question 15: Governance Body Officers

Answer Options	Response Percent	Response Count
President	45.0%	9
Chair	60.0%	12
Vice-President	35.0%	7
Vice-Chair	40.0%	8
Treasurer	20.0%	4
Secretary	90.0%	18
Other (please specify)	45.0%	9
<i>answered question</i>		<b>20</b>
<i>skipped question</i>		<b>1</b>

### Other Responses

There is a recording secretary who is not elected.

Parliamentarian

Parliamentarian

The Academic Council shall act as the executive committee of the Faculty Assembly and shall be composed of the officers of the Assembly, the Chairs of the Standing Committees, the immediate Past-Chair of the Faculty Assembly and Corning Community College's delegate to the Faculty Council of Community Colleges.

Chair and Co-chair of three elected committees (curriculum, standards and computing) four at-large members and the immediate past chair

2nd Vice -Chair

Four members at large (two from faculty and two from NTE staff); Parliamentarian.

Member at Large

Chair-Elect / Immediate Past Chair



## Governance Structure Survey Results

### Question 16: How are the officers elected/selected?

Nominations are requested and the Assembly votes. Majority rules though it has been a long time since there has been more than one person running for Chair.
The President and Vice-President/Secretary are elected every two years by the incoming members of the Faculty Senate.
Nominations for Chairperson will be made at the meeting preceding the May meeting. Additional nominations may be made at the May meeting. Nominees must be "regular" Council members.
The representatives of the Faculty Council shall be elected for a period of one year at the May meeting by a majority vote.
Pres. and Vice Pres. elected from Assembly (at-large).
Nominations for College Council President and Secretary are made to the current Secretary prior to the last meeting of the spring semester. Newly elected Council members take office and attend the last regular meeting of the Council in order to elect the new president and secretary before the summer break. The newly formed Council elects the president and secretary at the end of this meeting. Officers are elected by a simple majority of the votes cast.
The five faculty members of the Council are elected for a two-year term on a rotating basis, two being elected in odd-numbered years, three in even-numbered years. Members are limited to two (2) consecutive terms. The FCCC representative is elected for a three-year term. The election will coincide every third year with the March Council voting process.
By vote of the full-time teaching and non-teaching faculty members.
Nominating committee appointed by president proposes new presidential candidate. This candidate includes on his/her slate candidates for the other offices. Opposing slates may be nominated from floor of senate or by petition. If there are opposing slates, vote is held by the "Faculty Association" (consisting of full-time faculty and administrators).
Committee chairpersons shall be elected by the entire Faculty Assembly from the members, elected and incumbent, of each of these committees. Those eligible to chair a committee must have served as an elected member from a division or as an at-large member within the last three years. If the chairperson of the committee, as elected by the Faculty Assembly, is a divisional representative, that division shall elect an additional member from its ranks to act as its official voting representative for that year. If the chairperson of the committee, as elected by the Faculty Assembly, is an at-large committee member, the Academic Council shall appoint a Faculty Assembly member to fill the vacated at-large position
College Senate Representatives elect the officers.
Each spring, a committee rounds up some candidates. These are often last year's officers, and unopposed. If an actual election takes place, the committee conducts it.
For the chair, secretary and at-large members they are elected by the Assembly. the three elected committees elect their own chair and co-chair.
Selected by Senators (ballot) every two years. Only two officers elected each year for continuity's sake.
Where a quorum is present at a regular faculty meeting, a vote of the majority of the . . .
All officers are elected with an annual simple majority vote by the membership, with the exception of the Parliamentarian, who is appointed by the Chair of the organization.
ballot of the Senate
Vote at Congress

## Governance Structure Survey Results

### Question 17: Standing Committees

Please list the names of the standing committees of the governance body.	
Answer Options	Response Count
	19
<i>answered question</i>	<b>19</b>
<i>skipped question</i>	<b>2</b>

Standing Committees
<ol style="list-style-type: none"> <li>1. Instructional Affairs</li> <li>2. Student Affairs</li> <li>3. Professional Development</li> <li>4. Professional Recognition</li> <li>5. Campus Technology.</li> </ol>
<ol style="list-style-type: none"> <li>1. Academic Standards Committee</li> <li>2. College Reappointment/Tenure/Promotion Committee</li> <li>3. Community Involvement Committee</li> <li>4. Curriculum Committee</li> <li>5. Educational Technology Committee</li> <li>6. Inter-disciplinary Environmental Education Committee</li> <li>7. Quality of Life Committee</li> <li>8. Sabbatical Leave Committee.</li> </ol>
<ol style="list-style-type: none"> <li>1. Curriculum Committee</li> <li>2. Academic Standards Committee</li> <li>3. Cultural Affairs Committee</li> <li>4. Professional Development Committee</li> <li>5. General Education Committee</li> <li>6. Learning Resources Committee</li> <li>7. Assessment Committee</li> </ol>
<ol style="list-style-type: none"> <li>1. Academic Policy</li> <li>2. Assessment Advisory</li> <li>3. Athletic Advisory</li> <li>4. Campus Safety &amp; Security</li> <li>5. Curriculum</li> <li>6. Developmental Education</li> <li>7. Executive</li> <li>8. Faculty &amp; Staff Development</li> <li>9. IT</li> <li>10. Institutional Diversity &amp; Equity</li> <li>11. Planning &amp; Budgeting for Institutional Effectiveness (PBIE)</li> <li>12. Scholarship &amp; Financial Assistance</li> <li>13. Social.</li> <li>14. We are also considering making 2 current ad hocs permanent standing committees: Professional Awards &amp; Recognition and Sustainability.</li> </ol>
<p>We have 26 standing committees. If needed, we can send a separate list of the names of these committees.</p>
<ol style="list-style-type: none"> <li>1. Awards and Celebrations</li> <li>2. Campus Affairs</li> <li>3. Campus Diversity and Inclusion</li> <li>4. Strategic Planning</li> <li>5. Textbook Advisory</li> <li>6. Calendar Committee (ad hoc)</li> <li>7. Grievance Committee (ad hoc)</li> </ol>

## Governance Structure Survey Results

<b>Standing Committees. Cont.</b>
<p>The following committees shall report to the President of the College via the Faculty Council.</p> <ol style="list-style-type: none"> <li>1. Academic Standards Committee</li> <li>2. Curriculum Committee</li> <li>3. Honors Committee</li> </ol> <p>Any ad-hoc committees formed by Faculty Council</p> <p>Faculty Council shall appoint faculty representatives to committees established by Faculty Council. The President may appoint faculty representatives to other committees in consultation with Faculty Council.</p>
<ol style="list-style-type: none"> <li>1. Executive</li> <li>2. Academic Affairs</li> <li>3. Planning</li> <li>4. Faculty Development</li> <li>5. Curriculum</li> <li>6. Readmit &amp; Dismissal.</li> </ol>
<p>Academics;:</p> <ol style="list-style-type: none"> <li>1. Academic Technology</li> <li>2. Assessment</li> <li>3. Curriculum</li> <li>4. Campus Environment</li> <li>5. Faculty Personnel</li> </ol> <p>Policies;:</p> <ol style="list-style-type: none"> <li>1. Student Personnel Policies</li> <li>2. General Education</li> </ol>
<p>Faculty Assembly committees:</p> <ol style="list-style-type: none"> <li>1. Academic Standards</li> <li>2. Assessment</li> <li>3. Curriculum</li> <li>4. Educational Policies</li> <li>5. Instructional Resources</li> </ol>
<ol style="list-style-type: none"> <li>1. Academic Policy / Standards</li> <li>2. Assessment</li> <li>3. Campus and Student Life</li> <li>4. Curriculum</li> <li>5. Enrollment / Advising</li> <li>6. Budget / Long-range Planning</li> <li>7. Faculty / Staff Professional Development</li> </ol>
<ol style="list-style-type: none"> <li>1. Curriculum</li> <li>2. Academic Standards</li> <li>3. Academic Innovation</li> <li>4. Student Success</li> </ol>
<ol style="list-style-type: none"> <li>1. Curriculum</li> <li>2. Academic Standards</li> <li>3. Computing</li> <li>4. Campus Life</li> <li>5. Committee for serving the Needs of People with Disabilities</li> <li>6. Community Relations</li> <li>7. FOCUS</li> <li>8. Nature Preserve</li> <li>9. Physical Development</li> <li>10. Scholarship</li> </ol>
<ol style="list-style-type: none"> <li>1. Student Life</li> <li>2. Elections</li> <li>3. Planning</li> <li>4. Curriculum</li> <li>5. Instructional Resources</li> <li>6. Personnel Resources</li> <li>7. Educational Policies and Standards</li> </ol>

## Governance Structure Survey Results

<b>Standing Committees. Cont.</b>
<ol style="list-style-type: none"> <li>1. Academic Policies Committee</li> <li>2. Community and Cultural Events Committee</li> <li>3. Curriculum Committee</li> </ol>
<ol style="list-style-type: none"> <li>1. Academic Standards</li> <li>2. Curriculum Committee</li> <li>3. College Environment</li> <li>4. Educationally Disadvantaged Students</li> <li>5. Instructional Support Services</li> <li>6. Professional Staff Development</li> <li>7. Instructional Staff Council</li> <li>8. Administrative Staff Council.</li> </ol>
<ol style="list-style-type: none"> <li>1. Planning</li> <li>2. Environment</li> <li>3. Academic Affairs</li> </ol>
<ol style="list-style-type: none"> <li>1. Recruitment and marketing</li> <li>2. Instructional resources</li> <li>3. Professional Development</li> <li>4. Student Success</li> <li>5. Wellness and Safety</li> <li>6. Advisement</li> <li>7. Curriculum</li> <li>8. Academic policies and standards</li> <li>9. Awards</li> <li>10. General education</li> </ol>

## Governance Structure Survey Results

### Question 18: Process for Resolutions to influence college policy

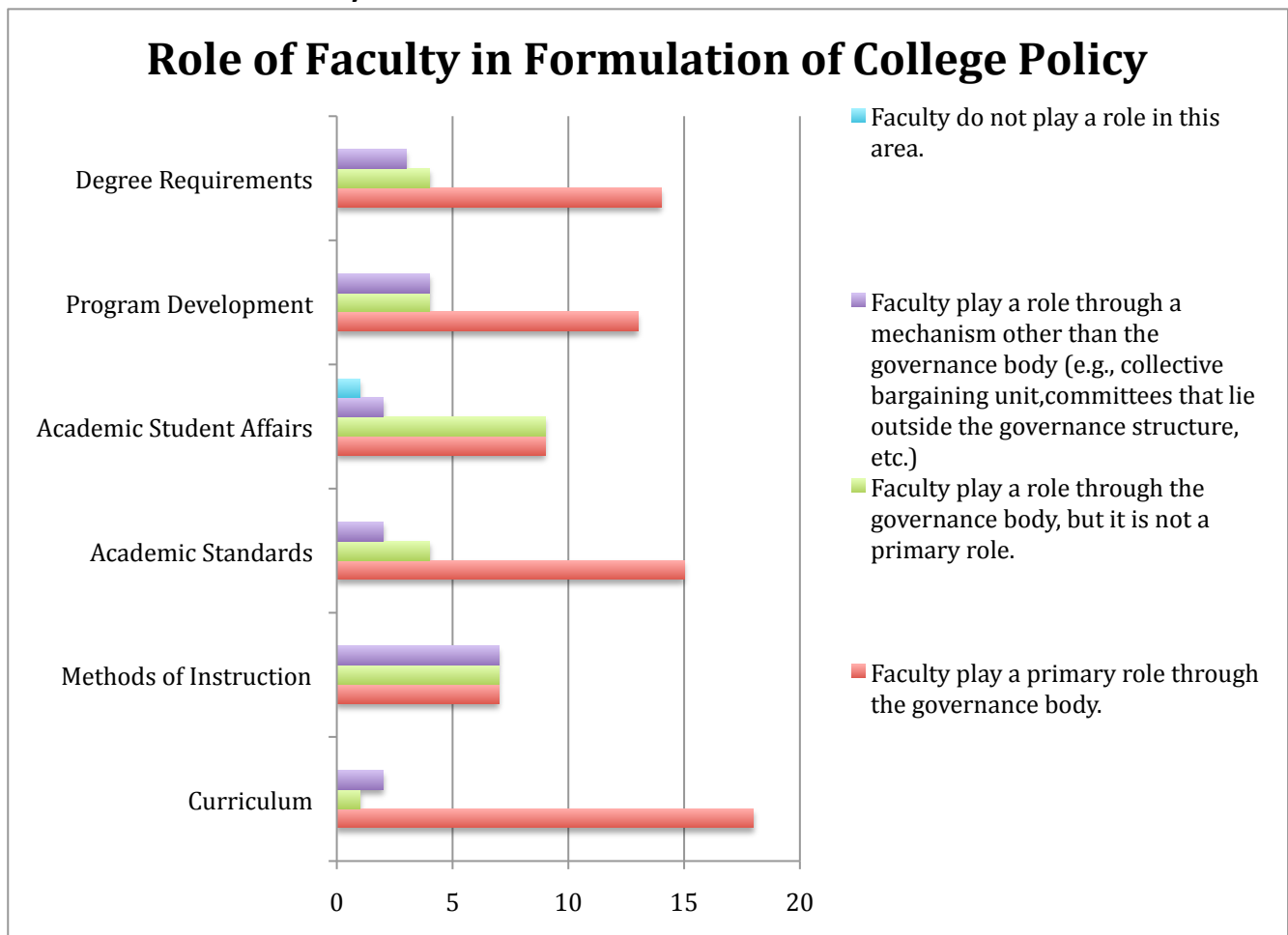
<b>Briefly describe the process through which the body's resolutions influence or become College policy.</b>	
<b>Answer Options</b>	<b>Response Count</b>
	18
<i>answered question</i>	<b>18</b>
<i>skipped question</i>	<b>3</b>

<b>Process for Resolutions to influence college policy</b>
<p>Almost all of the motions by the Instructional Affairs committee for approval of curriculum are accepted and enacted. The recommendations of the standing committees are brought to the floor of the Assembly as FYI items. They may or may not influence College policy. The governance body has little influence in the college's policy.</p>
<p>Changes to College policies or new College policies must first come before the Faculty Senate Executive Committee. This is a body that consists of the Faculty Senate President, Faculty Senate Vice-President/Secretary, and six elected members of the Faculty Senate. The six members are elected for a one-year term. The revised/new policies then go to the full Faculty Senate for discussion and a vote. The approved revisions/policies are then forwarded to the appropriate Vice President (Academic Affairs or Student Development). The Vice President then forwards the revisions/policies to the President of the College, who then forwards them to the Board of Trustees for approval.</p>
<p>Any action items that are approved at Faculty Council get a routing form so they can be approved by the VPAA and the College President. Action items that need Board approval will also be routed to the college board of trustees.</p>
<p>Committee resolutions go to EC for review, then to Assembly or the appropriate administrator. If passed by Assembly, EC formally notifies President, who has 30 days to respond in writing - according to Const. &amp; By-Laws - indicating how Pres. plans to implement resolution or to explain any changes to or rejection of the resolution. Assembly has recourse beyond that to take it to the Board of Trustees, but that has never been done -- has never needed to be done. President responds. Exec. Comm. follows up on progress, and Gov. Pres. sits on College President's Cabinet, which facilitates follow up and communications as well.</p>
<p>Formal actions are sent to the President. Unless vetoed in 10 teaching days, actions will become policy.</p>
<p>A. Recommendations of the College Council President are made in writing by the Council President to the President of the College. Council President meets regularly with College President to gain response to Council recommendations, which the College President returns to Council President in writing.</p>
<p>B. Policy and operational decision recommendations from the College Council go directly to the College President. The President may return a recommendation with suggestions for modification or, when rejecting the recommendation, provides the Council with a rationale for the rejection.</p>
<p>C. For policy matters, if the President chooses not to accept the recommendation of the College Council but to make his or her own recommendation to the Board of Trustees, the President shall also forward the recommendation of the College Council to the Board of Trustees.</p>
<p>All recommendations and reports of Faculty Council will be made in writing within five working days of said action or the formulation of said recommendation. The President will respond in writing within ten working days after receiving said recommendation. The President may ask for the advice of the Faculty Council on recommendations made by other college wide committees.</p>
<p>Through recommendations to the College President.</p>
<p>The College President is required to present resolutions passed by the senate to the College Cabinet, which consists of the College President and all administrative officers at the Vice-Presidential level. If the cabinet approves of the resolution, it becomes college policy. If not, the resolution is not college policy. All resolutions must go through this procedure except those defining internal procedures of the senate.</p>

## Governance Structure Survey Results

Process for Resolutions to influence college policy, cont.
Committee chairpersons shall be elected by the entire Faculty Assembly from the members, elected and incumbent, of each of these committees. Those eligible to chair a committee must have served as an elected member from a division or as an at-large member within the last three years. If the chairperson of the committee, as elected by the Faculty Assembly, is a divisional representative, that division shall elect an additional member from its ranks to act as its official voting representative for that year. If the chairperson of the committee, as elected by the Faculty Assembly, is an at-large committee member, the Academic Council shall appoint a Faculty Assembly member to fill the vacated at-large position
Formal resolutions of the College Senate are sent to the President of the College or other appropriate administrator for their consideration. We are a recommending body.
There is a routing sheet which several people must sign indicating approval of the proposal. This includes the Senate President and several administrators ending with the College President. If everyone approves it, it goes into effect. If the Senate approves something the administration doesn't like, they have the final word.
Resolutions passed by the three campuses are given to the College Governance Council which then forwards them to the President.
All Senate recommendations are sent to the President. If necessary, they also are voted on by BOT...like Curriculum and Educational Policy changes.
Resolutions approved by the PSO are presented to the President of the College for approval. After approval they become college policy.
Senate to the President to the Board of Trustees
Resolutions to college president
Items voted on by faculty senate are sent to college president via transmittal for resolution. President accepts, rejects, or modifies.

### Question 19: Role of Faculty in Formulation



## Governance Structure Survey Results

### Question 19: Role of Faculty in Formulation of College Policy, cont.

FCCC Statement on Shared Governance: [http://www.fccc.suny.edu/governance/sharedGov\\_10\\_18\\_08.pdf](http://www.fccc.suny.edu/governance/sharedGov_10_18_08.pdf)

The FCCC statement on the role of faculty in shared governance defines areas in which faculty should have a primary role. Select the option which best describes the role of faculty in the formulation of policy relating to the following (for each, check the circle that applies):					
Answer Options	Faculty play a primary role through the governance body.	Faculty play a role through the governance body, but it is not a primary role.	Faculty play a role through a mechanism other than the governance body (e.g., collective bargaining unit, committees that lie outside the governance structure, etc.)	Faculty do not play a role in this area.	Response Count
Curriculum	18	1	2	0	21
Methods of Instruction	7	7	7	0	21
Academic Standards	15	4	2	0	21
Academic Student Affairs	9	9	2	1	21
Program Development	13	4	4	0	21
Degree Requirements	14	4	3	0	21
Please provide any additional information here					7

Additional Responses
Not sure if by program development you mean academic programs -- that's curriculum. Also not sure what specifically is covered under Academic Student Affairs (we have Academic Affairs and Student Services).
Honestly, the formal Academic Senate at HCCC is only a few months old. It is difficult to say how much of a role it can and will play. Since the main function of the Senate is a body to provide recommendations, I put a role but not a primary role for everything.
Note on my choice of answers: In all of the above cases faculty play either a leading role or an equal role with administrators in DEVELOPING policy, but in no case do faculty members have final authority (Regarding "methods of instruction", any policy sufficiently broad to apply across disciplines -- such as distance learning policy -- is sent through the senate and then the administration. Within each discipline, such policy may be set by the individual department, final authority resting in such cases with the chair).
Faculty Assembly decisions and actions have to go thru our Joint Council, President and Senior staff before going to RBOT. The President and Sr. staff can and do direct different governance assemblies and their committees to address specific issues. Committee and assembly actions do not automatically move to policy or actions.
generally through committees
It is not clear to me all the time how a lot of decisions get made. Governance is often circumvented.
Some issues make it to presidents desk via academic council which consists of division chairs.

## Governance Structure Survey Results

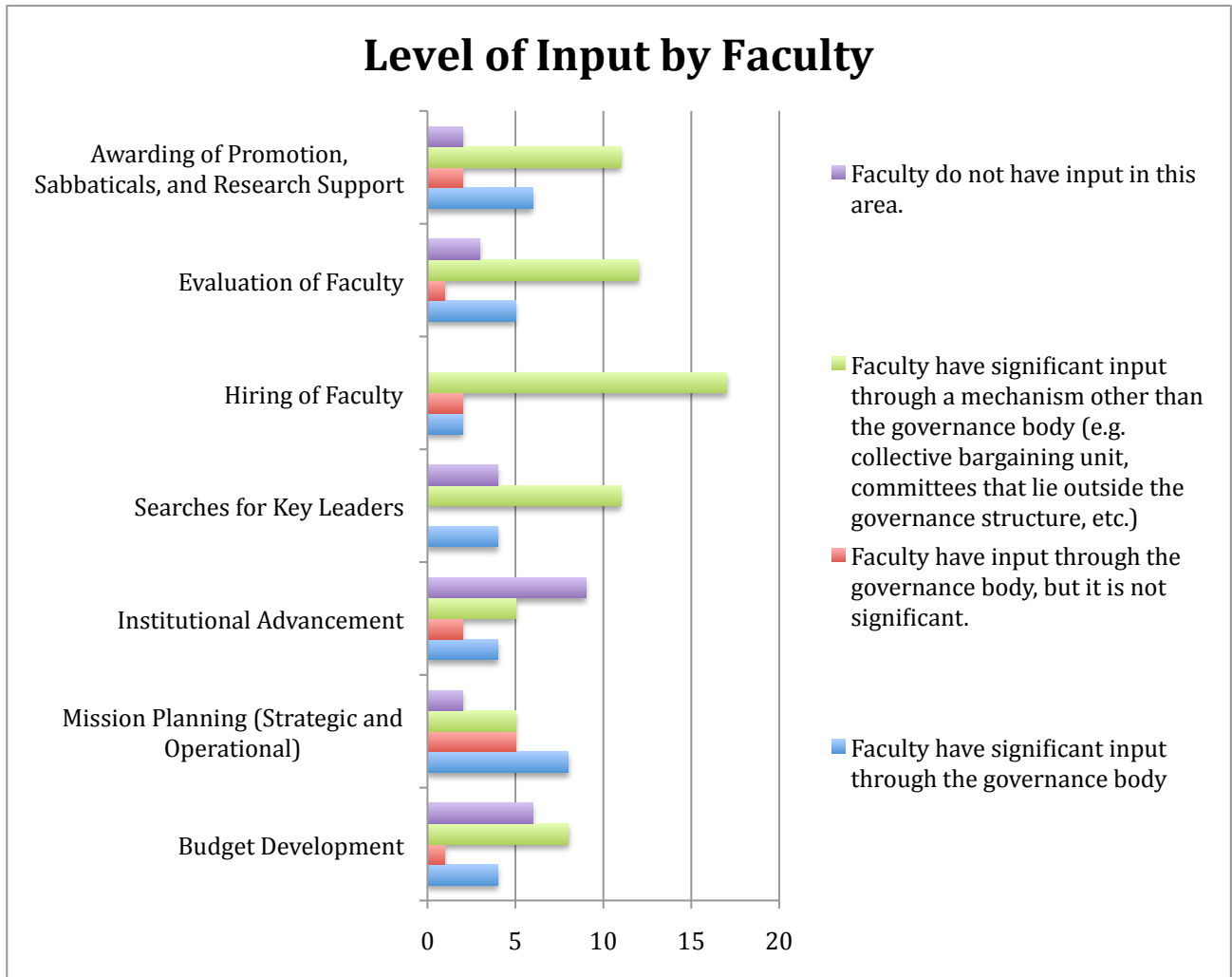
### Question 20: Level of Input by Faculty

FCCC Statement on Shared Governance: [http://www.fccc.suny.edu/governance/sharedGov\\_10\\_18\\_08.pdf](http://www.fccc.suny.edu/governance/sharedGov_10_18_08.pdf)

The FCCC statement on the role of faculty in shared governance defines areas in which faculty should have significant input. Select the option which best describes the level of input by faculty in the following areas (for each, check the circle that applies):					
Answer Options	Faculty have significant input through the governance body	Faculty have input through the governance body, but it is not significant.	Faculty have significant input through a mechanism other than the governance body (e.g. collective bargaining unit, committees that lie outside the governance structure, etc.)	Faculty do not have input in this area.	Response Count
Budget Development	4	1	8	6	19
Mission Planning (Strategic and Operational)	8	5	5	2	20
Institutional Advancement	4	2	5	9	20
Searches for Key Leaders	4	0	11	4	19
Hiring of Faculty	2	2	17	0	21
Evaluation of Faculty	5	1	12	3	21
Awarding of Promotion, Sabbaticals, and Research Support	6	2	11	2	21
Please provide any additional information here					4
<b>answered question</b>					<b>21</b>
<b>skipped question</b>					<b>0</b>
<b>Additional Responses</b>					
<p>The College Council (in conjunction with the College President and a strategic planning consultant) was responsible for BCC's Strategic Directions development in 2004. Council maintains an oversight and monitoring role and produces a brief report on the progress of the Strategic Directions each year. This role and progress report do not substitute for the regular monitoring and progress updating completed by designated Program Monitors and other Strategic Directions principals designated by the administration.</p>					
<p>Again, because HCCC's Academic Senate is so young it is difficult to say how much input it has or will have.</p>					
<p>Many areas of responsibility that had been addressed by Faculty, Academic Divisions, and governance have become working conditions negotiated in collective bargaining. Some examples include Academic calendar, promotional review, divisional leadership.</p>					
<p>Again, I am not sure how a lot of these decisions get made. Also I need a category that says "some faculty are included but do not generally realize significant input". I have selected the other mechanism option above but generally do not agree with the "significant" element of it. Faculty get chosen to serve on committees that often already have the agenda set.</p>					



## Governance Structure Survey Results



For more information about shared governance, please contact one of the FCCC Governance Committee Co-Chairs:

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